

## Rolling Over a Course Reserve List in Leganto

**\*NOTE: When a reading list is rolled over to a new course it will no longer be accessible through the previous course.** It is highly recommended to roll over a Reading List **after** the previous course is completed.

Questions?

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1. Add the “**Leganto Reading List**” activity to your future session’s Moodle page and click “**Save and display**” (see [Intro to Creating a Course Reserve List in Leganto](#) for instructions on how to do this).
2. Click “**Open in new window**”.
3. Click “**ROLL OVER**” at the bottom of the page.



### Roll over reading lists from an existing course

Copy reading lists from a previous term to your course. You can edit the reading lists after they are rolled over.

ROLL OVER

4. Begin typing the course code of the existing course you would like to roll the Reading List over from and select the course.
5. Adjust the “**Reading List Name**” by removing “(Rolled Over)(x)” from the title. Add the semester, year, and/or module the new course will be taught in.

This course has 1 list

Reading List Name:

This course has 1 list

Reading List Name:

### Roll over from an existing course

**CMP 101 LEC 01** CMP 101 LEC 01

CMP 101 LEC 03 CMP 101 LEC 03

CMP 102 LEC 01 CMP 102 LEC 01

CMP 101 LEC 05 CMP 101 LEC 05

6. Select “**ROLL OVER**” at the bottom

**ROLL OVER**

7. A window will pop up confirming the roll over. Click “**OK**” to confirm the roll over.

CMP 101 LEC 01 will be rolled over to course  
CMP 101 LEC 05

CANCEL

OK

8. The new **Reading List** will open in a new window.
9. Click “**SUBMIT**”

**SUBMIT**

**\*NOTE: When a reading list is rolled over to a new course it will no longer be accessible to students in the previous course.** It is highly recommended to roll over a Reading List **after** the previous course is completed.